

**PLUM BOROUGH SCHOOL DISTRICT  
900 ELICKER ROAD  
PLUM, PA 15239**

**AGENDA  
REGULAR VOTING MEETING**

**October 29, 2013  
PLUM HIGH SCHOOL - AUDITORIUM  
7:00PM**

The mission of the Plum Borough School District, in partnership with students, parents and the community, is to achieve excellence in education by preparing all students to take their place in the diverse and changing world of the 21st century. The District will provide a safe and stimulating environment that will promote and support critical thinking and life-long learning.

**TO: Plum Borough Board of School Directors**  
**FROM: Dr. Timothy S. Glasspool, Superintendent**  
**DATE: Tuesday, October 29, 2013**

**I. Call to Order/Pledge of Allegiance**

**II. Roll Call**

**III. Executive Session**

The Board met in Executive Session on October 8<sup>th</sup>, October 22<sup>nd</sup> and this evening, October 29<sup>th</sup> to discuss matters of personnel, negotiations, and real estate.

**IV. Approval of Minutes**

Recommend approval of the following Meeting Minutes: September 24<sup>th</sup> Regular Board Meeting; October 8<sup>th</sup> Athletic and Education; October 15<sup>th</sup> Facilities Committee; and the October 22<sup>nd</sup> Finance Committee.

**V. Student/District Features**

**A. Mrs. Amy Martello – Girls’ Leaders Association Co-Sponsor**

**1. Danielle Hiener, GLA President**

**B. Mr. Jeff Hadley, Center Elementary School Principal will introduce Mrs. Missy Karkowsky recipient of the “Champion of Change” Award.**

**VI. Citizens’ Comments on Agenda Items**

**VII. Citizens’ Comments on Non-Agenda Items**

## VIII. Agenda

### A. Facilities Committee - Mr. Shane McMasters, Chair

#### 1. Recommend approval of the following Use of Facilities Applications:

ORGANIZATION	DATE OF USE	SCHOOL AND AREA
1. PHS Special Ed/Transition	November 12, 2013	Sr. High – Cafeteria
2. PHS Boys' Basketball Boosters	November 4, 2013	Sr. High – Library
3. PHS Boys' Basketball Boosters	November 1 and November 8, 2013	Sr. High – Gym #1, and Gym Balcony
4. PHS Cheerleading Boosters	January 7, 2014 and February 4, 2014	Sr. High – Library
5. East Suburban YMCA	December TBD, January 25, and February 8	Sr. High – Swimming Pool and Cafeteria FEE
6. Regency Park PTA	May 28, 2014	Sr. High – Cafeteria
7. Plum Area Youth Soccer	Begins November 4, 2013 and ends on March 31, 2014, Monday thru Thursday  Use based on availability	Holiday Park – Gym
8. Elementary Chorus	December 13, 2013	AS@P – Auditorium, Cafeteria, and Gym

2. Recommend approval of a one year renewal agreement with Combustion Service and Equipment Company for a Control Service Agreement in the amount of \$26,040.00.
3. Recommend approval to pay the G.O.B. Invoices, as presented.
4. Recommend approval to sell previously used outfield fence, from the old Pivik Softball Field, to Serra Catholic High School for \$100.00.

5. Recommend approval to certify PlanCon Part F Attachment C which accurately describes the actions taken by the Plum Borough School District prior to contract execution on the PlanCon New Holiday Park Elementary School Project. Failure to fully disclose any information pertinent to the following may result in the denial of reimbursement for this project: award to the lowest responsible bidder for any prime contract; issuance of permits and approvals by local, state and other governmental agencies; computation of reimbursable capacity, architectural area and scheduled area; and compliance with Act 34 of 1973, the 20 year rule and the 20% Rule of Alteration Costs used in determining the eligibility of building renovations for reimbursement, as presented.
6. The Plum Borough School District Board of Directors resolves to award the General Construction Work, Contract Number 13-2200-0055-01, for the New Holiday Park Elementary School, contingent upon the receipt of all required bonds and all other necessary governmental agency approvals, to the following responsible bidder: Hudson Construction Inc., accepting the base bid in the amount of \$10,348,000.00, rejecting all other base bids and alternates.
7. The Plum Borough School District Board of Directors resolves to award the Plumbing and Fire Protection Construction Work, Contract Number 13-2200-0055-02, for the New Holiday Park Elementary School, contingent upon the receipt of all required bonds and all other necessary governmental agency approvals, to the following responsible bidder: Vrabel Plumbing Company, accepting the base bid in the amount of \$968,700.00, rejecting all other base bids and alternates.
8. The Plum Borough School District Board of Directors resolves to award the HVAC Construction Work, Contract Number 13-2200-0055-03, for the New Holiday Park Elementary School, contingent upon the receipt of all required bonds and all other necessary governmental agency approvals, to the following responsible bidder: Lugaila Mechanical Inc., accepting the base bid in the amount of \$1,687,300.00, rejecting all other base bids and alternates.

9. The Plum Borough School District Board of Directors resolves to award the Electrical Construction Work, Contract Number 13-2200-0055-04, for the New Holiday Park Elementary School, contingent upon the receipt of all required bonds and all other necessary governmental agency approvals, to the following responsible bidder: Verns' Electric, accepting the base bid in the amount of \$2,179,935.00, rejecting all other base bids and alternates.

Dr. Glasspool announced that all bids in Motions #6, 7, 8, and 9 represent the lowest bidders.

10. Recommend authorizing L.R. Kimball to proceed with and complete PlanCon Part G, Project Accounting Based on Bids, and PlanCon Part H, Project Financing, for submittal to the Pennsylvania Department of Education for the New Holiday Park Elementary School as described in previous submissions.
11. The Facilities Committee met on October 15, 2013. Mr. McMasters will make this report. The next meeting is scheduled for Tuesday, November 12, 2013 following the Education Committee in the PHS Board Room.

**B. Personnel Committee - Mr. Sal Colella, Chair**

1. Recommend approval to accept the retirement of Paulette Cirigliano, Speech and Language Pathologist, effective December 31, 2013.
2. Recommend approval to accept the resignation of Matthew White, Custodian at Oblock Junior High School, retroactive October 4, 2013.
3. Recommend approval to accept the resignation of Vicky Dobbeck, Bus Driver, retroactive to August 15, 2013.
4. Recommend approval to hire Lena Damico, Bus Aide, effective October 30, 2013.
5. Recommend approval to hire Kelly Lynn Innocent, Substitute Guidance Counselor at Plum High School, effective October 31, 2013, with an end date to be determined by the Superintendent.

- 6.** Recommend approval to hire the following Special Services Sponsors for the 2013-14 school year:
  - a. Mr. Keith Nonnenberg, Senior High Ski Club Sponsor, at a stipend of \$80/trip, not to exceed 5 trips per school year.
  - b. Mr. Matthew Magnusen, National Honor Society Sponsor, at a stipend of \$725.00
- 7.** Recommend approval to accept the Professional Development Leave Request, pursuant to Public School Code Sabbatical, for Mrs. Dana Pivrotto, 6<sup>th</sup> Grade Teacher at Center Elementary School, beginning January 16, 2014 through the end of the 2013-14 school year.
- 8.** Recommend approval to accept an unpaid leave request for Ms. Cheryl Hrovat, Custodian at Plum High School, beginning November 4, 2014 through November 6, 2014.
- 9.** Recommend approval of an intermittent medical leave, in accordance with the Family Medical Leave Act (FMLA), for Mrs. Kathleen Planavsky, bus driver, for the 2013-14 school year.
- 10.** Recommend approval to adjust the maternity leave of Mrs. Kelly Haupt, 1<sup>st</sup> Grade Teacher at Holiday Park Elementary School, to begin on August 26, 2013 through December 2, 2013.
- 11.** Recommend approval of the following maternity leaves:
  - a. Mrs. Jennifer Evans, Kindergarten Teacher at Pivik Elementary School, beginning on or about February 18, 2014 through the end of the 2013-14 school year.
  - b. Mrs. Lindsay Schanbacher, 5<sup>th</sup> Grade Teacher at Center Elementary School, beginning on or about March 11, 2014 through the end of the 2013-14 school year.
  - c. Mrs. Jill Kiss, Kindergarten Teacher at Holiday Park Elementary School, beginning on or about March 19, 2014 through May 27, 2014.

d. Mrs. Renee Simone, Computer Teacher at Center and Pivik Elementary Schools, beginning on or about April 16, 2014 through the end of the 2013-14 school year.

12. Recommend ratifying the Collective Bargaining Agreement between the Plum Borough School District and the Plum Borough Paraprofessional Education Support Professionals, PSEA/NEA, for a one year term commencing July 1, 2014, as attached.

**C. Education Committee - Mr. Joe Tommarello, Chair**

1. Recommend approval of the Portrait Booking Agreement for school pictures with Inter State Studios for the 2014-15 school year.
2. Recommend approval of the annual agreement with Western Psychiatric Institute and Clinic's Inpatient Licensed Academic School.
3. Recommend approval of the following overnight field trip/conference requests:

Attendee(s)	Conference/Location	When
1. Dr. Chris Davis	PA Educational Technology Conference and Expo in Hershey	February 9-12, 2014
2. Music Department- Students and Chaperones	Professional Performances and Cultural Events in New York City	April 24-27, 2014

4. Additional Item added and read at the opening of the meeting:  
Recommend approval to develop, plan, staff, and expend funds for an Elementary Autistic Classroom beginning in the 2014-15 school year.

5. The Education Committee met on October 8, 2013. Mr. Tommarello will make this report. The next meeting is scheduled for Tuesday, November 12, 2013 immediately following the Policy Committee Meeting in the PHS Board Room.

**D. Finance Committee - Mr. Kevin Dowdell, Chair**

1. Recommend approval of the Treasurer's Report and bill payments for September 2013, as presented.
2. Delinquent Real Estate Taxes and Fees collected by Andrews and Price for September 2013.

Type of Tax/Fee	Amount
Prior Year Delinquent Taxes	\$37,019.07
Per Capita Taxes	256.11
Miscellaneous Fees Recovered	<u>298.03</u>
<b>Total Amount Collected</b>	<b>\$37,573.21</b>

3. Recommend approval to accept the October Budget Transfer.
4. Recommend approval to accept Bielau, Tierney, Coon & Company, P.C. to perform the mandatory PDE Part J Audit for the new Pivik Elementary School at a cost of \$2,800.00.
5. Recommend approval to accept the revised Substitute Employees Daily/ Hourly Rate Schedule for the 2013-14 school year, as presented.
6. Recommend approval to settle the 2013 Commercial Tax Assessment Appeal for Tax Parcel Nos. 734-C-359 and 734-C-328, as presented.
7. Recommend approval to donate transportation services for Sugar Plum Days 2013.



8. Recommend approval to sell the PHS Diving Team Wading Pool to North Hills Water Gardens for \$50.00.
9. Recommend approval to accept a donation for Walmart to Regency Park Elementary School of 25 gift cards valued at \$50.00 each for classroom supplies.
10. Recommend approval to accept the Center Elementary School Storm Water Claim, as presented
11. The Finance Committee met on October 22, 2013. Mr. Dowdell will make this report. The next meeting is scheduled for Tuesday, November 19, 2013 at 6:00PM in the PHS Board Room.

**E. Policy Committee - Mr. Rich Zucco, Chair**

1. The Policy Committee is scheduled to meet on Tuesday, November 12, 2013 at 6:00PM in the PHS Board Room.

**F. Transportation Committee - Mr. Tom McGough, Chair**

1. The Transportation Committee did not meet this month.

**G. Athletic Committee - Mr. John St. Leger, Chair**

1. Recommend approval to hire the following 2013-14 Winter Coaches as listed:

Name	Coaching Position	Stipend
1. Shawn Haupt	Senior High Boys'/Girls' Head Swim Coach	\$5,590
2. Michael Supak	Senior High Head Wrestling Coach	\$6,891
3. Michael Walkup	Senior High Assistant Wrestling Coach	\$4,481
4. Stephen Stremple	Junior High Head Wrestling Coach	\$3,103

5. Jason Knisely	Junior High Assistant Wrestling Coach	\$2,754
6. Ron Richards	Senior High Boys' Head Basketball Coach	\$6,891
7. Bobby Franklin, Jr.	Senior High Boys' Assistant Basketball Coach #1	\$4,481
8. Eric Gillis	Senior High Boys' Assistant Basketball Coach #2	\$4,481
9. Rich Mull	8 <sup>th</sup> Grade Boys' Head Basketball Coach	\$2,754
10. Bill Depew	7 <sup>th</sup> Grade Boys' Head Basketball Coach	\$2,754
11. Bernie Pucka	Senior High Girls' Head Basketball Coach	\$6,891
12. Jennifer Bruce Scott	Senior High Girls' Assistant Basketball Coach #1	\$4,481
13. Maurice Freeman	Senior High Girls' Assistant Basketball Coach #2	\$4,481
14. Adam Szarmach	9 <sup>th</sup> Grade Boys' Head Basketball Coach	\$3,103
15. Dave Pucka	9 <sup>th</sup> Grade Girls' Head Basketball Coach	\$3,103
16. Kayla Joy	Senior High Boys'/Girls' Assistant Swim Coach	\$3,631

2. Recommend approval to accept the following Volunteer Coaches for the 2013-14 school year:

Name	Coaching Position
1. Ethan Swoope	Volunteer Assistant Wrestling Coach
2. Kenny Massey	Volunteer Assistant Wrestling Coach
3. Bobby Franklin, Sr.	Volunteer Assistant Basketball Coach
4. Cliff Kirchartz	Volunteer Head Bowling Coach

5. Jerry Yushinski	Volunteer Assistant Bowling Coach
6. Charles Froehlich	Volunteer Wrestling Coach

3. The Athletic Committee met on October 8, 2013. Mr. St. Leger will make this report.

#### **H. Food Service and Nutrition Committee - Mrs. Loretta White, Chair**

1. The Food Service and Nutrition Committee did not meet this month.

#### **I. Intergovernmental Committee - Mr. John St. Leger, Chair**

1. The Intergovernmental Committee met on October 1, 2013. Mr. St. Leger will make this report.

#### **J. Forbes Road Career and Technology Center - Mr. John St. Leger, Representative**

1. Mr. St. Leger will make this report.

#### **K. Eastern Area Schools - Mrs. Loretta White, Representative**

1. Mrs. White will make this report.

#### **L. Legislative Policy Council - Mr. Sal Colella, Representative**

1. Mr. Colella will make this report.

#### **M. Allegheny Intermediate Unit #3 - Mr. Tom McGough, Board Member**

1. Mr. McGough will make this report.

#### **N. President's Report - Mr. Andrew Drake**

1. Mr. Drake will make this report.

**O. Superintendent's Report - Dr. Timothy S. Glasspool**

1. Recommend approval to accept the Superintendent's Report, as submitted.
2. Recommend approval to accept Dr. Timothy Glasspool's nomination, and associated costs, to the Forum for Western Pennsylvania School Superintendents, as presented.
3. Recommend approval to support HS 618, which allows districts to deduct pension and food service costs when calculating their cyber charter school tuition rates, via letters to local and state legislators.

**IX. Announcements**

- A. The regular November Board Meeting is scheduled for Tuesday, November 26, 2013 at 7:00 PM in the Oblock Junior High School Auditorium.

**X. Adjournment**

- A. Motion to Adjourn